

School	School of Health & Community Studies
Post Designation	Lecturer
Grade	7
Post to which directly responsible	Head of Subject
Posts for which directly responsible	N/A
Purpose of Job	
To provide high quality teaching, learning and assessment in the area of Psychological Therapies & Mental Health across a range of undergraduate and postgraduate programmes and other activities to support the student experience as outlined below. To deliver research and enterprise activity and to maintain a professional and research profile.	
Responsibilities	
<ol style="list-style-type: none"> 1. To develop and deliver the teaching and learning of counselling and psychotherapy related subjects across a range of courses including PG Cert. Counselling & Interpersonal Skills and BSc Counselling & Mental Health 2. To act as academic advisor providing personalised academic support to our students. 3. To engage in appropriate assessment and support of students providing relevant and timely feedback to enhance their learning and development. 4. To work flexibly within the team, being available for students to ensure their needs are met as a priority. 5. To participate in curriculum developments as a member of appropriate teams/groups. 6. To assist in the administration processes as required, including student admissions, annual reviews, and examination boards. 7. To undertake personal and collaborative research and enterprise in line with the University's Research and Enterprise strategy, and maintain appropriate professional and scholarly activities. 8. To be responsible for your own continuous professional development, so that your delivery to students is current and relevant and maintain links with professional/external bodies as required. 9. To undertake other such duties commensurate with the post and grade as agreed with the Head of Subject. 	
Academic Staff Development	
All academics with fewer than two years' experience teaching in HE and not already holding a Higher Education Academy (HEA) accredited higher education teaching qualification or HEA Fellowship are required to successfully undertake our Post Graduate Certificate in Academic Practice (PGCAP) within the first two years of appointment. For further information, please click the following link .	
Equal Opportunities	
We are committed to providing a non-discriminatory and harassment-free working environment for our employees. All our employees are expected to have due regard for those policies when carrying out their duties.	
Safety, Health and Wellbeing	
You will maintain a positive attitude to Safety, Health and Wellbeing in carrying out personal responsibilities and co-operate with policy/local rules/codes of practice.	

Physical Conditions
You will be based at the City Campus in the first instance, but maybe required to work at either campus.
Relationships
The postholder will work closely with both academic and support staff and students.
Terms & Conditions
<p>Terms & Conditions of Service are as determined by the Vice Chancellor for Academic staff (within a framework set by the Board of Governors), and will have regard to any national recommendations arising from negotiations between the Universities and Colleges Employers Association (UCEA), and the recognised trade unions in so far as these are adopted by the Board / Vice Chancellor.</p> <p>Salary is currently within Grade 7 (£37,706 to £42,418). On appointment staff will normally be placed on the first point of the substantive grade for the post. Appointment above this will only be on an exceptional basis and subject to approval in line with our University's Pay Policy.</p> <p>Annual leave entitlement is 38 days.</p>
Probationary Period
Appointment to this position may be subject to a probationary period of up to 12 months, in line with our probationary policy. A copy of our probationary policy is available on our website or on request from Human Resources.
Pre-employment Health Assessment
Our University aims to ensure that all employees are placed in a job that is compatible with their health and physical abilities. In accordance with the Equality Act, questions relating to health are asked following an offer of appointment. All offers of appointment are subject to pre-employment health assessment.
Qualifications
In accordance with our pre-employment processes, it is University policy to verify qualifications for successful candidates. We will need evidence of those qualifications required by the employee specification and claimed on the application form.
Closing Date
Monday 25 June 2018 (midnight)
Please complete an online application. If you are unable to complete an online application, please contact Rashda Aslam on either 0113 812 9203 or r.k.aslam@leedsbeckett.ac.uk who will be able to provide you with a hard copy application form.

Post Title	Lecturer	Grade 7
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Please carefully read the notes of guidance enclosed with the application form and provide information to help us decide whether you meet the criteria below.

Qualifications, Skills, Experience & Knowledge	Essential	Method of Assessment (Application/ Interview/Test/Other)
1. Possession of a first degree and a masters degree.	✓	Application
2. Experience of teaching and learning in a HE or equivalent setting in a relevant subject area and/or possession of a Higher Education Academy (HEA) accredited teaching qualification / Fellowship of the HEA.	✓	Application/Interview
3. Evidence of relevant professional experience/knowledge in the areas of counselling/psychotherapy practice and delivery of teaching on professional and non-professional awards. Knowledge and experience of teaching relational theory, counselling/psychotherapy and the wider context of therapies for mental health would be advantageous.	✓	Application/Interview/ Presentation
4. Possession of BACP accredited status or equivalent		Application

Performance Attributes	Method of Assessment (Application/ Interview/Test/Other)
Please note that all the following criteria are essential :	
PLANNING AND ORGANISING	
5. Ability to plan, organise and monitor own work with minimal supervision in order to achieve tasks and meet deadlines.	Application/Interview
SERVICE DELIVERY	
6. Evidence of the ability to undertake student centred teaching, learning and assessment to ensure a positive student experience, demonstrating a proactive approach.	Application/Interview
TEAMWORK	
7. Ability to work co-operatively as part of a team, taking responsibility for activities as identified.	Application/Interview
COMMUNICATION	
8. Evidence of high level interpersonal skills including the ability to communicate complex information to audiences with a mixed level of understanding.	Application/Interview/ Presentation

<p>LEARNING & DEVELOPMENT</p> <p>9. Demonstrates a commitment to personal teaching and subject development.</p> <p>10. Evidence of knowledge and understanding of current thinking about developments in research, theory and practice as a basis for preparing and supporting students at both undergraduate and postgraduate level.</p>	<p>Application/Interview</p> <p>Application/Interview</p>
<p>Whilst these performance attributes may relate to this role more specifically for recruitment and selection purposes, following appointment, all members of staff are expected to demonstrate effective performance across all six of our University's performance attributes. Please click here for further details.</p>	